

POTOMAC WOODS SWIM CLUB -PARTY RESERVATION REQUEST FORM

Approval is Required for All Parties. See Party Reservation Guidelines.

NAME OF GROUP/EVENT: _____

PURPOSE OF USE: _____

MEMBER RESPONSIBLE FOR GROUP (REQUIRED): _____

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____

DATE OF USE: _____ TIME OF USE: (Begin) _____ (End) _____

NUMBER OF PERSONS EXPECTED:

Preschool - number _____ Elementary - number _____ Teens - number _____ Adults - number _____
Approximate total expected: _____ Of the total, _____ are members of PWSC and _____ will be guests

FACILITIES REQUESTED:

Pool Only Pool & Picnic Tables Picnic Tables Only We request 1 2 3 4 picnic tables

REQUIRED FEES:

A nonrefundable fee of twenty five dollars (\$25) is required to reserve the pavilion and/or picnic tables for parties and functions. For each extra lifeguard needed during regular pool operating hours, there is a fee of \$10 per hour or partial hour per guard. **Guest pass policy will be in effect for non-member guests attending the function.** All fees are due prior to the scheduled event.

RULES AND REGULATIONS:

The user's activity and/or conduct...

1. Will be orderly and lawful;
2. Will not present a clear and present danger to public policy;
3. Will not constitute a public nuisance;
4. Will clean the facilities used after the activity;
5. The use of alcoholic beverages is prohibited unless prior permission is given;
6. Gambling is prohibited;
7. Will have a sufficient number of chaperons to monitor the activities of these individuals attending the function (specifically when children are involved);
8. Any group or individual using the facility shall indemnify and hold harmless the Potomac Woods Swim Club, Inc. (PWSC) and its members freed and without harm from any loss, damage, liability, or expense that may arise during or be caused in any way by such use of the facility. In the event PWSC property loss is incurred as a result of the use of the facility, the amount of damage shall be decided by the Board of Directors of PWSC, and the user group shall be charged said amount, and said user group shall pay said amount.

I certify that I have read and fully understand all Party Reservation Guidelines and the Rules and Regulations associated with the use of the facility.

APPLICANT'S SIGNATURE: _____ DATE: _____

ACCEPTED BY POTOMAC WOODS SWIM CLUB: _____ DATE: _____

For Potomac Woods Swim Club use

Date received: _____ Date/Time available: Yes No Additional guards needed: Yes No

Facilities cleaned after the function: Yes No Check for \$ _____ attached: Yes No

Facilities checked by: _____ Reviewed by: _____